



Community Action Organization of Erie County, Inc.

Funding Sources:

U.S. Dept. of H.H.S.

N.Y. State Dept. of State

County of Erie

City of Buffalo

70 Harvard Place ■ Buffalo, New York 14209 ■ (716) 881-5150 ■ Fax (716) 881-2927

JUNE 23, 2010

JOB NOTICE

IN-HOUSE/PUBLIC

The following position is available in our CAO Early Head Start Program throughout Erie County.

POSITION:

**NUTRITION FLOATER
(10 MONTH)**

DUTIES:

Responsible for the preparation and serving of food on a moderately large scale, with emphasis on quality and quantity for preschool children. Under the direct supervision of the Nutrition Supervisor. Maintains file records of meal census, inventory and food orders. Maintains established standards of sanitation and safety in accordance with the State and Federal sanitation laws and regulations. Floater position performs duties at all preschool sites as assigned, providing services for site with staff absence.

QUALIFICATIONS:

High School Diploma or GED. Good knowledge of the methods of preparing and cooking food in large quantities and health and safety factors involved in this work. One year of previous volunteer or paid experience with large quantity food preparation required.

SALARY:

\$9.00 - \$11.00 per hour DOE - Full-time 40 hrs

Applications/resume will be accepted at CAO Human Resource Department, 70 Harvard Place, Buffalo until July 9, 2010 or email to caohr@roadrunner.com

JOB POSTING #138