



Community Action Organization of Erie County, Inc.

70 Harvard Place ■ Buffalo, New York 14209 ■ (716) 881-5150 ■ Fax (716) 881-2927

Funding Sources:

U.S. Dept. of H.H.S.

N.Y. State Dept. of State

County of Erie

City of Buffalo

DECEMBER 15, 2011

JOB NOTICE

IN-HOUSE/PUBLIC

The following positions are available at various CAO Early Head Start Program throughout Erie County.

POSITION:

TEACHER I & II

DUTIES:

Assist teacher in performance of educational and non-educational functions. Do related work as required. Prepares room and materials for classroom work, accompany staff on home visits as necessary. Assist with children and parents, responsible to classroom teacher. Attends all staff in-service training, community, and parent meetings when requested to do so.

QUALIFICATIONS:

Teacher I – High School diploma/GED, experience with low income preschool children and families preferred.

Teacher II – High School Diploma/GED, Child Development Associate (CDA) credential, experience with low income preschool children and families preferred.

SALARY:

\$9.4461 hourly – 10 - 12 months

Applications/resume will be accepted at the Human Resource Office, 70 Harvard Place, 14209 or email to caohr@roadrunner.com. NO PHONE CALLS.

JOB POSTING #228