



The Community Action Organization of Erie County, Inc.

■ Buffalo, New York 14209 ■ (716) 881-5150 ■ Fax (716) 881-2927

Funding Sources:

*U.S. Dept. of H.H.S.
N.Y. State Dept. of State
County of Erie
City of Buffalo*

MARCH 11, 2010

JOB NOTICE

IN-HOUSE/PUBLIC

The following position is available in our CAO Youth & Family Services Department, located in Buffalo.

POSITION:

**TUTOR (PART-TIME)
(2 POSITIONS)**

DUTIES:

Provide homework help and academic enrichment services for youth in a community center setting. Tutors should be able to instruct school aged students in academic areas. Tutors should be able to acclimate to various program curriculums easily and carry a professional attitude at all times.

QUALIFICATIONS:

At least one year of college level work; teaching or tutoring experience, and knowledge of basic computer skills required.

SALARY: \$10.00 per hour DOE, Monday- Friday- Afternoons

Applications/resumes will be accepted at the CAO Human Resource Office, 70 Harvard Place, Buffalo 14209 up to and including March 26, 2010 or email to caohr@roadrunner.com

JOB POSTING #104

NO PHONE CALLS PLEASE!

An Equal Opportunity Employer